

RECOMMENDED COVID PROCEDURES FOR YOUR TRIP



PRE-TRIP

- **School's COVID/Sick Policy.** Before departure, make sure that you are familiar with your school's policy.
- **Consider purchasing TWO to FOUR extra hotel rooms.** With COVID, we want you to be prepared. If a student becomes ill, we'll move the WELL students into the available room and isolate the ILL student in the room they were in. During the springtime when many student groups are on the road, most hotels are sold out, eliminating the ability to obtain an extra room for an ill student. Let's plan ahead!
- **Consider COVID test for all travelers prior to departure.** Because you will all be grouped closely together throughout the trip, consider COVID testing prior to travel.
- **Health Consent Forms.** We suggest that you gather these for all travelers in case it is needed.
- **Suggest limiting interactions of travelers the week prior to departure.** The less exposure to others, the healthier you will remain, and you can then enjoy the trip with your classmates.
- **Insurance Card Information.** Each person should take a picture of the front and back of their health insurance card. Each person should see if their health insurance offers telehealth and how to use it if necessary.
- **Bring a Health Specialist.** You may want to bring a school nurse with you on the trip. Or you may have a family member of a traveler that is a doctor or nurse. If you elect to do so, we will reduce the cost as much as possible for this person.

DURING TRIP

- **Leave home prepared.** We recommend bringing a thermometer, a few COVID home tests, extra face masks, disinfectant wipes, and hand sanitizer. It is recommended to only use the COVID home tests if symptoms are being shown.
- **Bus safety.** We recommend assigned seats, loading from the back to the front, and unloading from the front to the back.
- **If individuals show symptoms of illness.** Contact parents/guardians for permission to test – Home Test or Facility Test. We can recommend places that offer testing and can suggest a way to transport them for this testing. The Group Leader or Chaperone can accompany the student for testing.
- **If COVID test is positive.** How does YOUR school want you to handle things if a student tests positive for COVID while on the trip? We will assist in following your guidelines. Here are our suggestions:
 - » *Isolate the "ill" student in their original room. Move the well roommates to a new room. Roommates do not need to be tested unless showing symptoms*
 - ◊ You may need this room for reasons other than COVID. Someone may get the flu or any other illness that is contagious. It's better to isolate rather than continue to spread germs.
 - » *Group Leader contacts the School Administration.*
 - » *Group Leader informs the family that someone will need to pick up the student for the return trip home as they won't be able to ride the bus or fly if they've tested positive.*
 - » *Inform those in proximity to the one that tested positive that they've been directly exposed, to watch for symptoms, and to let you know immediately if they start to show symptoms. You may want to make an announcement that someone has tested positive for COVID, but do not share names, etc.*

POST-TRIP

- **Arrive home confident.** We all want our loved ones to remain healthy. Because your group just traveled to different locations, it may be a good idea to test when you arrive home. If you elect not to, that's fine. If you have someone that comes home and then tests positive, please inform us so that we can inform our vendors that may be exposed.